

**AGREEMENT
BETWEEN CITY OF CORVALLIS AND
(NAME HERE)**

**ADOPT-A-PATH PROGRAM
(PATH HERE)**

Purpose

The purpose of this program is to provide citizens of Corvallis an opportunity to help improve the appearance and safety of the City's shared use paths.

Scope

Individuals or civic groups may adopt a path or portion of a path for the purpose of picking up and removing litter and trash, controlling vegetation, and inspecting shared use paths.

Specific Requirements

Applicant organization and participant responsibilities

- Each participant will be required to sign a Release of Liability Form acknowledging awareness of the potentially hazardous nature of the work involved.
- Each participant will be required to comply with and abide by all laws and regulations relating to safety and other terms and conditions as may be required by City staff (such as maintaining a safe passage for path users, placing appropriate signage, and using cones, barricades, or other devices when necessary).
- The applicant will be required to furnish supervision by one or more adults for participants of a group with members who are under 18 years of age.
- Supplies, materials, and work area signs furnished by Public Works staff will be obtained and returned during regular business hours. The applicant organization may furnish their own supplies for their exclusive use.
- Each group will be responsible for placing litter in trash bags furnished by the Public Works Department and placing the filled bags in a designated area. They will also be responsible for placing vegetation debris off the shared use path in a designated area. Objects that are dangerous, heavy or unwieldy will be left for City staff to remove.
- Applicant agrees to **conduct a path inspection and an appropriate clean-up 3 times each year** with a minimum **commitment of 2 years**. Applicant agrees to pick up litter on and within 3 feet of the path. There will be no trespassing on private property.
- Applicant agrees to conduct safety training for all new participants prior to the commencement of work, and to review safe work practices with all participants prior to every work session.

City Responsibilities

- City will consult with an applicant to determine the specific section of shared use path to be adopted.
- City will furnish safety work vests, work zone signs, trash bags, and other tools and implements for litter pick-up and vegetation control.
- City will maintain a list of areas that have been adopted by a group.
- City will be responsible for removal of the filled bags from the designated area and will coordinate the pick-up of vegetation debris.
- City will furnish and erect an acknowledgment sign at each end of the adopted path section with the group's name or acronym displayed. This is provided to give recognition of service and is not intended for business advertising. City will control the content and location of the signs.
- City will provide Worker's Compensation Insurance coverage through SAIF as is typical for volunteers working for the City.

Agreement

The group involved with this adopt-a-path agreement will contact Public Works each spring to alert the department of continued interest in the program. If the group has not contacted Public Works, a call will be made to a representative to determine their plans. The acknowledgment signs will be removed if the group chooses to withdraw from the program.

The City of Corvallis reserves the right to refuse, cancel or revise this agreement if in its sole judgment the nature of the group is not meeting the terms and conditions of this agreement or the rules of the Public Works Department which govern this program. By signing this agreement, the individual or group acknowledges the hazardous nature of the work and agrees to comply with the terms and conditions herein to satisfaction of the Public Works Department.

Signed,

Name (phone #)

Date

Address

Lindsey Almarode
Active Transportation Support Specialist
541-766-6729 x5012 | Lindsey.Almarode@corvallisoregon.gov
Public Works Department
1245 NE 3rd Street
Corvallis, OR 97339-1083
CITY OF CORVALLIS

ADOPT-A-PATH PROGRAM

Thank you for agreeing to partner with the City of Corvallis to keep our paths cleaner. Here are some things to keep in mind as you plan and implement your clean-up projects.

Making the arrangements:

1. Call or email Lindsey Almarode at 541-766-6729 x5012 to alert the Department of your intended work schedule and so we can arrange to have the equipment ready.
2. Arrange for a location where Public Works Maintenance workers can pick up litter and other debris collected by your group.
3. Pick up the equipment and trash bags at Public Works Administration office, 1245 NE 3rd Street, on a weekday between 8 a.m. and 5 p.m. Unless other equipment is requested, a push broom, smaller broom, limb loppers, shovel, trash bags, reflective vests, signs and the cones to stand the signs against will be provided.
4. Review safety rules and have all workers sign release form before beginning work on the day of the project. Turn in the release form to the Public Works Department prior to commencing with the work.
5. Call or email Lindsey Almarode at 541-766-6729 x5012 to report completion of each cleaning project. Complete the Adopt-A-Path Clean-Up Report. Return equipment and unused bags to Public Works Administrative office.

“Adopt a path” signs, with your organization’s name, will be installed after the second clean-up project. Public Works will have the signs removed if we have not heard from you in a year or the agreement is terminated by either party.

Safety rules:

1. Each person must wear an orange or yellow-green reflective vest when working around a shared use path.
2. Place “BIKE PATH WORK AHEAD” signs in advance of the work area. Signs should be leaned against the cones and should not be placed directly on the path.
3. Park all bicycles off the path. Try to keep your work off the path or close to the edge.
4. Leave the path as clear of debris as possible as you work, carrying all debris to a previously arranged location off the path. Path should be swept clean after brush cutting along the path.
5. Do not use power tools.
6. Work gloves are recommended.
7. Do not bring pets.
8. Dress appropriately for the work and weather.
9. Work only during daylight hours and during fair weather conditions.
10. Stay alert for poison oak and avoid it.
11. Stay alert for bicyclists and pedestrians on path.
12. Bring adequate drinking water.
13. Do not pick up syringes, dead animals, or lift large or heavy objects.
14. Bring first aid kit.

CITY OF CORVALLIS
ADOPT-A-PATH PROGRAM APPLICATION
(PATH HERE)

DATE _____

1. NAME OF INDIVIDUALS or GROUP

2. CONTACT PERSON _____

3. CONTACT ADDRESS _____

4. CONTACT PHONE NUMBER _____

5. CONTACT E-MAIL _____

6. PREFERRED PATH OR SECTION OF PATH TO ADOPT
